

PUBLIC
REPRODUCTION ORDER FOR COURT RECORDS
FROM THE BRITISH COLUMBIA ARCHIVES

This form must be used to order **reproductions** of court records from the British Columbia Archives (BC Archives). Complete one form for each file requested. This request is subject to applicable fees*.

This Form must be accompanied by a cover letter with contact details for researcher.

Order details from _____ Law Courts	
BC Archives Call Number (eg. GR-1234) or Accession Number: _____	
Box Number: _____	Volume Number: _____
Folio Number: _____	File Number: _____
File Name: _____	
Year of file: _____	
Type of Record:	
<input type="checkbox"/> Probate <input type="checkbox"/> Will <input type="checkbox"/> Decree Nisi <input type="checkbox"/> Decree Absolute <input type="checkbox"/> Other _____	
Order to be certified (application fee applies*) <input type="checkbox"/> YES <input type="checkbox"/> NO	

To place this order:

Mail to: British Columbia Archives
675 Belleville Street
Victoria, BC Canada, V8W 9W2

FAX: (250) 387-2072

Return completed form by email: access@royalbcmuseum.bc.ca

BC Archives staff will contact you to arrange payment once record has been located.

* Website address fee information: <http://www.royalbcmuseum.bc.ca/bc-archives/visitor-information/reproductions>

The Personal information on this form is collected under the authority of the *Museum Act (SBC 2003, c. 12)* and will be used for documenting the use of archival or library material. If you have any questions about your privacy, please contact the Manager, Corporate Information, Privacy and Records at (250) 356-0698.